



**WEST VIRGINIA CONTRACTOR LICENSING BOARD
ALABAMA - WEST VIRGINIA
HVAC RECIPROCITY AGREEMENT APPLICATION**

**Please complete and forward this form to the West Virginia Contractor Licensing Board,
1900 Kanawha Boulevard East - State Capitol Complex - Building 3, Room 200 - Charleston, WV 25305
Email: CLBoard@wv.gov - Facsimile: (304) 558-5174 - Main: (304) 558-7890**

(PLEASE TYPE OR PRINT CLEARLY)

Current Alabama **HVAC** Contractor License #: _____

Exact Name In Which The Applicant's Alabama HVAC Contractor License Is Issued:

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Name Of Person Who Qualified For Alabama License By Passing The Required Examination Administered By The Alabama Board of Heating, Air Conditioning & Refrigeration Contractors And The Date The Examination Was Passed:

Name Date Qualified By Examination

Was This License Issued Pursuant To An Agreement Between The Alabama Board of Heating, Air Conditioning & Refrigeration Contractors And Another State? Yes: ☐ No: ☐

If Yes, Please List The State: _____

Signature Title Date

**FOR ALABAMA BOARD OF HEATING, AIR CONDITIONING & REFRIGERATION CONTRACTORS
USE ONLY**

Confirmation by the Alabama Board of Heating, Air Conditioning & Refrigeration Contractors that the above information provided by the Applicant for a West Virginia Contractor License is accurate.

Signature Title Date

Upon approval of this form, the applicant will be eligible to apply for a West Virginia Contractor License. Please visit **labor.wv.gov** for forms.