



**WEST VIRGINIA CONTRACTOR LICENSING BOARD
ALABAMA - WEST VIRGINIA
HVAC RECIPROcity AGREEMENT APPLICATION**

**Please complete and forward this form to the West Virginia Contractor Licensing Board,
1900 Kanawha Boulevard East - State Capitol Complex - Building 3, Room 200 - Charleston, WV 25305
Email: Licensing@wv.gov Telephone: (304) 558-7890 Facsimile: (304) 558-5174**

(PLEASE TYPE OR PRINT CLEARLY)

Current Alabama HVAC Contractor License #: _____

Exact Name In Which The Applicant's Alabama HVAC Contractor License Is Issued:

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Name Of Person Who Qualified For Alabama License By Passing The Required Examination Administered By The Alabama Board of Heating, Air Conditioning & Refrigeration Contractors And The Date The Examination Was Passed:

_____ Name _____ Date Qualified By Examination

Was This License Issued Pursuant To An Agreement Between The Alabama Board of Heating, Air Conditioning & Refrigeration Contractors And Another State? Yes: No:

If Yes, Please List The State: _____

_____ Signature _____ Title _____ Date

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| FOR ALABAMA BOARD OF HEATING, AIR CONDITIONING & REFRIGERATION CONTRACTORS USE ONLY | | |
| Confirmation by the Alabama Board of Heating, Air Conditioning & Refrigeration Contractors that the above information provided by the Applicant for a West Virginia Contractor License is accurate. | | |
| _____ | _____ | _____ |
| Signature | Title | Date |

Upon approval of this form, the applicant will be eligible to apply for a West Virginia Contractor License. Please visit labor.wv.gov for forms.