



**FY 2022**

**Mitchell E. Woodrum**  
**Commissioner**

## **AGENCY OVERVIEW**

### **The Division of Labor protects the lives and health of West Virginians by:**

Providing, without charge, safety consultations to employers to help them provide a safer workplace for their employees;

Enforcing child labor laws prohibiting working children from working hours that would interfere with school or health or working in hazardous areas;

Supervising the inspection of all high-pressure steam boilers operating above a pressure of fifteen (15) pounds per square inch;

Enforcing state and federal construction and safety standards for manufactured homes;

Enforcing safety standards for amusement rides, amusement attractions, zip-line & canopy tours;

Enforcing the Elevator Safety Act of West Virginia;

Enforcing the overtime regulations for employers who work their employees over 40 hours in a workweek;

Administering the Parental Leave Act;

Enforcing the Contractor Licensing Act, Crane Operator Certification Act, Heating, Ventilating and Cooling Work Act, Jobs Act, and the Supervision of Plumbing Work Act.

Enforcing state safety laws in areas where there are no federal standards; conducting an annual occupational injury and illness survey to identify the severity of risk associated with various kinds of employment;

### **The Division of Labor promotes prosperity for West Virginians by:**

Ensuring a minimum hourly wage is paid to employees;

Securing wage bonds, if not exempt, to protect employees' wages and fringe benefits when employers are involved in commercial construction or the extraction and transportation of minerals;

Licensing contractors, which requires tax, unemployment and workers' compensation insurance being verified;

Providing arbitration, mediation, and conciliation services when requested by both labor and management representatives;

Protecting employees and prospective employees against the use of polygraph examinations.

Verifying the legal employment status of workers in West Virginia.

Making sure every product bought or sold by weight or measure is labeled and properly offered for sale; that licensing and labeling requirements are met for bedding and upholstered furniture to assure sanitation; protection of consumers from deceptive practices and businesses from unfair competition through enforcing the laws governing closing - out sales, fire sales, and defunct business sales; cooperation with the United States Consumer Product Safety Commission to protect the public from hazardous products;

## **ORGANIZATION**

The Division of Labor is organized into an administrative and four service sections. The specific service sections of the Division are: (1) Licensing, (2) Safety, (3) Wage and Hour and (4) Weights and Measures. The responsibilities of each section are mandated by statute with labor inspectors providing enforcement.

The Administration Section of the West Virginia Division of Labor manages accounts payable, accounts receivable, appropriations, budget, expenditure schedules, human resources, payroll, purchasing, and other necessary support services. Major objectives of the Administration Section are to: improve the quality of supervision; improve quality and quantity of training; continue efforts to reduce expenditures by establishing and exercising better fiscal controls, policies, and communication.

The Licensing section enforces the Contractor Licensing Act, Crane Operator Certification Act, Heating, Ventilating and Cooling Work Act, Manufactured Housing Construction and Safety Standards Act and the Supervision of Plumbing Work Act.

The Safety section provides safety consultation services through agreement with the Federal Occupational Safety and Health Administration, inspects and certifies all high-pressure steam boilers, enforces the WV Occupational Safety and Health Act, which applies to public employees. Licenses elevator mechanics, registers elevator apprentices, and provides oversight and/or inspections of Amusement Rides and Amusement Attractions, elevators, escalators, and other lifting and lowering devices which run between fixed guides, and rails as well as Zipline and Canopy Tours.

The Wage and Hour section enforces the Wage Payment and Collection Act, including its Wage Bonding provision, Minimum Wage and Maximum Hours Act, Equal Pay for Equal Work Act, Child Labor Act, Parental Leave Act, Industrial Homework Act, Jobs Act, Nurses Overtime and Patient Safety Act and verifies the Legal Employment Status of Workers.

The Weights and Measures section enforces the Weights and Measures Act, Bedding and Closing-Out and Defunct Business Sales Act.

## PERFORMANCE MEASURES FY 2022

### LICENSING

8,294	Contractor Licensing Inspections Conducted
307	Contractor Licensing Cease And Desist Orders Issued
504	HVAC Technician Inspections Conducted
47	HVAC Technician Cease And Desist Orders Issued
26	Manufactured Housing Consumer Complaint Inspections
55	Manufactured Housing Letters Of Correction And Violations Issued
1	Manufactured Home Repairs Or Reimbursement Through Recovery Fund
424	Plumber Certification Inspections Conducted
27	Plumber Cease And Desist Orders Issued

### SAFETY

#### *Consultation Program*

168	Consultation Visits Were Conducted To Identify Safety/Health Hazards
16,130	Employees Affected
722	Serious Hazards Were Identified And Verified Corrected
36	Training Visits Were Conducted
177	Employees Were Trained
95.2%	Consultations In Small Establishments
100%	Consultations With Workers Consulted

#### *Occupational Safety and Health Program*

20	Employee Safety Complaints Were Addressed
95	OSHA-10 Inspections
0	OSHA-10 Violations

#### *High-Pressure Steam Boiler*

696	High-Pressure Steam Boiler Inspections
668	High-Pressure Steam Boilers Passing Safety Inspections
28	High-Pressure Steam Boilers Rejected For Safety Violations

*Elevator*

<b>4,570</b>	Elevator Devices Inspected For Safety Requirements
<b>4,086</b>	Elevator Devices Passing Safety Inspections
<b>32</b>	Elevator 2 Year Mechanic Licenses Issued, Current Total Licensed <b>88</b>
<b>21</b>	Apprentices Registered, Current Total Registered <b>46</b>

*Amusement Rides & Amusement Attractions*

<b>889</b>	Rides/Attractions Inspected For Safety Requirements
<b>886</b>	Rides/Attractions Passing Safety Inspections
<b>2</b>	Temporary Cessation Of Operations Issued
<b>0</b>	Criminal Complaints Filed With Magistrate Court

**WAGE AND HOUR**

*Workload Indicators:*

<b>90</b>	New Wage Bonds Processed With <b>042</b> Releases And <b>082</b> Cancellations
<b>5,359</b>	Wage Bond Inspections Conducted
<b>57</b>	Wage Bond Cease And Desist Orders Served
<b>784</b>	Request For Assistance For Wage And Hour Compliance Issues Received
<b>124</b>	Child Labor Investigations Conducted. <b>107</b> Child Labor Violations
<b>1,252</b>	Work Permits And <b>414</b> Certificates Of Age Processed
<b>356</b>	Undocumented Worker Inspections Performed
<b>127</b>	Notice To Produce Records Served
<b>298</b>	Mine Permit Approvals Processed
<b>4,565</b>	Jobs Act Inspections And Record Reviews Performed, <b>6</b> Violations
<b>7</b>	Minimum Wage Inspections Performed. <b>2</b> Violations
<b>28</b>	Polygraph Examiner Licenses Renewed

*Effective Measures:*

<b>\$1,470,004.00</b>	New Wage Bonds Processed
<b>\$2,545,218.61</b>	Wage Bonds Released And/Or Cancelled.
<b>\$488,300.11</b>	Unpaid Wages And Fringe Benefits Collected For <b>370</b> Employees

## **WEIGHTS AND MEASURES**

<b>4,226</b>	Bedding Permits Processed.
<b>38,289</b>	Devices Tested - Inspections Of Commercial Measuring Devices To Ensure Accurate Transaction In The Marketplace.
<b>1,788</b>	Requests For Assistance - Accommodated Request For Assistance From Businesses And Consumers Relating To Weights & Measures
<b>5,404</b>	Standards Calibrations - Performed At The W&M Laboratory To Ensure Traceability to NIST.
<b>295</b>	Pricing Scanners/Packages – Ensure Accuracy Of Price Scanning Systems.
<b>938</b>	Packaged Commodities - Tested To Ensure Correct Net Weight & Labeling
<b>4</b>	Going-Out-of-Business - Licenses Issued and Sales Regulated