

WEST VIRGINIA DIVISION OF LABOR
LICENSING

1900 Kanawha Boulevard East

State Capitol Complex - Building 3, Room 200 - Charleston, West Virginia 25305

Email: Licensing@wv.gov - Fax: (304) 558-5174 - Telephone: (304) 558-7890 - Website: labor.wv.gov

NOTICE

Regulation of Heating, Ventilating and Cooling Work

Changes were made to §21-16 by the Legislature during the 2018 session which will allow qualified applicants with 2,000 hours of experience and/or training working on heating, ventilating and cooling systems to acquire an **HVAC Residential Technician** certification without taking an examination.

Once the Emergency Rule has been approved by the Secretary of State and becomes active, **HVAC Residential Technician** applications will be available at the Division of Labor and our website www.labor.wv.gov and the Division will begin accepting and processing.

The time-period to acquire a certification without examination expires on **December 31, 2019**.

January 1, 2020: All HVAC Residential Technician applicants will be required to submit an examination score report with their application/affidavit and applicable fee.

Classification Definitions

HVAC Technician means a person licensed to install, test, maintain and repair both residential and nonresidential heating, ventilating and cooling systems. Cost: **\$75.00** per year.

HVAC Residential Technician means a person licensed to install, test, maintain and repair residential heating, ventilating, and cooling systems: *Provided*, That such persons may perform work on nonresidential heating, ventilating, and cooling systems subject to rules promulgated by the commissioner pursuant to §21-16-3 of this code. Cost: **\$60.00** per year.

HVAC Technician in Training means a person with interest in and an aptitude for performing installation, maintenance, and repair work to a heating, ventilating, and cooling system as defined in this article, but who alone is not capable or authorized to perform heating, ventilating, and cooling system work unless directly supervised by an HVAC Technician or an HVAC Residential Technician. Cost: **\$50.00** per year.

Current **HVAC Technicians in Training** having 2,000 hours of experience and/or training working on heating, ventilating and cooling systems may upgrade to an **HVAC Residential Technician** certification until December 31, 2019 without taking the HVAC Residential Technician examination.

Due to the addition of an **HVAC Residential Technician** classification during the 2018 Legislative session, the classification numbers have changed. **(SEE CHANGES BELOW)**

Technician remains 1

NEW Residential Technician is 2

Technician in Training is changing to 3