

**MINUTES  
THE WEST VIRGINIA MANUFACTURED HOUSING CONSTRUCTION AND  
SAFETY STANDARDS BOARD**

**March 24, 2017 Teleconference**

The West Virginia Manufactured Housing Construction and Safety Standards Board met March 24, 2017 by teleconference.

**BOARD MEMBERS PRESENT**

Deputy Commissioner Mitch Woodrum, Chair  
Tom Belasco  
Johnnie Brown  
George Gunnell  
Dave Shaw

**BOARD MEMBERS ABSENT**

Sam Bonasso

**OTHERS PRESENT**

Brian White, Labor Program Specialist, Licensing via telephone  
Kimberly Legg, Secretary  
Isabella Kerby-Ballinger, Office Assistant III  
Keith Casto, Compliance Officer via telephone

**MEETING CALLED TO ORDER**

A quorum being present, Mr. Woodrum called the meeting to order at 1:02 p.m.

Board members and staff observed a moment of silence in honor of Jack Albert who passed away, Friday, March 10, 2017.

**APPROVAL OF MINUTES**

Approval of the December 8, 2016 Board Meeting minutes.

Mr. Belasco made a motion to approve the minutes. Mr. Shaw seconded. Motion carried.

**DISCIPLINARY HEARINGS – QUARTERLY REPORTS**

**1. Disciplinary Hearings – Quarterly Reports – 3<sup>rd</sup> Quarter 2016**

**\*\*\* Correspondence from company attached**

17-DISC-QTR001	DBA Colony Factory Crafted Homes***	WV00049
17-DISC-QTR003	D&W Estates, Inc. DBA D&W Homes	WV00156
17-DISC-QTR004	D&W Estates, Inc. DBA D&W Homes	WV00777

17-DISC-QTR005	Highland Mobile Home Services, Inc.	WV00927
17-DISC-QTR006	DBA Jordan Heating and Cooling	WV01054
17-DISC-QTR007	DBA L & L Mobile Home Transport	WV01055
17-DISC-QTR009	DBA A and B General Contracting	WV01129
17-DISC-QTR010	Leonard Trivitt	WV01195
17-DISC-QTR012	Two Bears Electrical Services, LLC	WV01218
17-DISC-QTR013	CT Projects, LLC	WV01219
17-DISC-QTR014	Stone Front Homes, LLC	WV01232
17-DISC-QTR015	In A Flash Plumbing Heating & AC, LLC	WV01247
17-DISC-QTR016	DBA Southern Energy Additions***	WV01168
17-DISC-QTR018	Fortney Homes, Inc.	WV00917
17-DISC-QTR020	DBA Custom Transporting & Excavation	WV01138
17-DISC-QTR021	David Bower DBA JEC Construction	WV01239

Mr. Shaw made a motion to waive the fine for 17-DISC-QTR001. Mr. Brown seconded. Motion carried. Mr. Brown made a motion to accept remaining staff recommendations of sanctions for licensees: \$50.00 for failure to file the quarterly report and \$25.00 for filing the report late. Mr. Gunnell seconded. Motion carried.

## LICENSE APPLICATIONS

### Manufacturer

Adventure Homes, LLC  
P.O. Box 330  
Garrett, IN 46738

Physical Address: 1119 Fuller Drive  
Garrett, IN 46738

Mr. Belasco made a motion to approve the manufacturer application. Mr. Shaw seconded. Motion carried.

### Dealer

Middletown Home Sales, Inc.  
53 Middletown Road  
White Hall, WV 26554

Physical Address: 296 State Route 2  
New Martinsville, WV 26155

Mr. Gunnell made a motion to approve the dealer application. Mr. Brown seconded. Motion carried.

### Contractors

Danny Kelly, Jr. DBA Quality Living Mobile Home Center (Final Approval)  
2314 Grass Lick Road  
Ripley, WV 25271

Alpha Concepts, Inc. (Final Approval)

P.O. Box 175  
Buffalo, WV 25033

Physical Address: 2011 Summer Road  
Leon, WV 25123

