

## **MINUTES**

### **THE WEST VIRGINIA BOARD OF MANUFACTURED HOUSING CONSTRUCTION AND SAFETY**

March 27, 2025

The West Virginia Board of Manufactured Housing Construction and Safety met March 27, 2025, at 1900 Kanawha Boulevard East, State Capitol Complex - Building 3, Room 200 - Charleston, West Virginia at 10:00 a.m.

#### **BOARD MEMBERS PRESENT**

Commissioner Mitchell E. Woodrum, Chair  
Thomas Belasco  
Johnnie Brown  
George Gunnell  
Gary Shaw  
Steven Solomon

#### **BOARD MEMBERS ABSENT**

Richard Casto

#### **OTHERS PRESENT**

Brooke M. Farber, Deputy Commissioner  
Brian White, Labor Programs Manager  
Kimberly Legg, Board Secretary  
Scott Elswick, Field Inspector  
Davin Davis, Field Inspector

#### **MEETING CALLED TO ORDER**

A quorum being present, Mr. Woodrum called the meeting to order at 10:01 a.m.

#### **APPROVAL OF AGENDA**

Mr. Brown made a motion to approve the agenda. Mr. Solomon seconded. Motion carried.

#### **APPROVAL OF MINUTES**

Approval of the December 19, 2024, board meeting minutes.

Mr. Brown made a motion to approve the minutes. Mr. Solomon seconded. Motion carried.

#### **PUBLIC COMMENT**

No one appeared for public comment.

#### **DISCIPLINARY HEARINGS**

The hearings are for licensees who failed to protest violations issued within ten (10) days from receipt of violation or protested violations and was denied, and the Board will hear evidence pertaining to fines and/or penalties on those violations.

**25-DISC-001 – CMH Homes, Inc. DBA Clayton Homes #637 – WV01009.** Violated §42-CSR-19-14.1.4 – Failure to establish and maintain records.

Jason Riddle appeared on behalf of Clayton Homes #637.

Mr. White presented evidence and recommended a \$100.00 fine for failing to establish and maintain records.

Mr. Shaw made a motion to accept the staff's recommendation. Mr. Solomon seconded. Motion carried. Mr. Gunnell recused himself.

**25-DISC-002 – S & M Used Automobile & Mobile Home Sales, Inc. DBA S & M Mobile Home Sales – WV00831.** Violated §42-CSR-19-14.1.4 – Failure to establish and maintain records; and §42-CSR-19-14.1.19 – Utilization of an unlicensed contractor

No one appeared on behalf of S & M Mobile Home Sales, but a written response was submitted.

Mr. White presented evidence and recommended a \$500.00 fine for failing to establish and maintain records and a Reprimand for utilizing an unlicensed contractor.

Mr. Belasco made a motion to issue a \$250.00 fine for utilizing an unlicensed contractor and accept the remaining staff recommendation. After a discussion, Mr. Solomon made a motion to issue a \$500.00 fine for utilizing an unlicensed contractor and accept the remaining staff's recommendation. Mr. Belasco seconded. Motion carried. Mr. Brown recused himself.

**25-DISC-QTR003 – French City Homes, Inc. – WV00158.** Violated §42-CSR-10A.2.1(a) and §42-CSR-19-14.1.15 – Failure to install a manufactured home in compliance with a state or federal standard; §42-CSR-19-12.1 – Failure to transport a manufactured home in compliance with a state or federal standard; and §42-CSR-19-14.1.19 – Utilization of an unlicensed contractor.

No one appeared on behalf of French City Homes, but a written response was submitted.

Mr. White presented evidence and recommended Reprimands for failing to install a manufactured home in compliance with a state or federal standard and failing to transport a manufactured home in compliance with a state or federal standard; and \$250.00 fine for utilizing an unlicensed contractor.

Mr. Solomon made a motion to accept the staff's recommendation. Mr. Brown seconded. Motion carried.

**25-DISC-004 – CMH Manufacturing, Inc. DBA Clayton-Bean Station – WV00118.** Violated §42-CSR-19-14.1.21 – Failure to fulfill any written or implied warranty.

No one appeared on behalf of Clayton-Bean Station, but a written response was submitted.

Mr. White presented evidence and recommended a \$500.00 fine for failing to fulfill any written or implied warranty and order to complete corrections within fifteen (15) days from receipt of final order or license will be suspended.

Mr. Shaw made a motion to accept the staff's recommendation. Mr. Solomon seconded. Motion carried.

**25-DISC-005 – Wray Bros – WV01237.** Violated §42-CSR-10A.2.1(a) and §42-CSR-19-14.1.15 – Failure to install a manufactured home in compliance with a state or federal standard.

No one appeared on behalf of Wray Bros.

Mr. White presented evidence and recommended a \$500.00 fine for failing to install a manufactured home in compliance with a state or federal standard and order to complete corrections within fifteen (15) days from receipt of final order or license will be suspended.

Mr. Brown made a motion to accept the staff's recommendation. Mr. Solomon seconded. Motion carried.

**25-DISC-006 – Frankie Osborne DBA Buck & Sons – WV00887.** Violated §42-CSR-10A.2.1(a) and §42-CSR-19-14.1.15 – Failure to install a manufactured home in compliance with a state or federal standard.

No one appeared on behalf of Buck & Sons.

Mr. White presented evidence and recommended a \$250.00 fine for failing to install a manufactured home in compliance with a state or federal standard.

Mr. Brown made a motion to accept the staff's recommendation. Mr. Belasco seconded. Motion carried.

## DISCIPLINARY HEARINGS – QUARTERLY REPORTS

### 1. Disciplinary Hearings – Quarterly Reports – 4<sup>th</sup> Quarter 2024

\*\*\* Correspondence from company attached  
FTC – Failure to Comply  
L – Late

25-DISC-QTR001	WV Home Sales, Inc.	WV01029	FTC	\$100
25-DISC-QTR002	Vineyards Management Group, LLC	WV01358	FTC	\$50
25-DISC-QTR003	Cana MH, LLC DBA Cana Homes	WV01331	L	\$25

Mr. Belasco made a motion to approve the 4<sup>th</sup> Quarter 2024 staff recommendations for licensees: \$50.00 for 0-10 previous violations of failing to submit the report; \$100.00 for 11-30; \$250.00 for 31+ violations; and \$25.00 for filing the report late. Mr. Shaw seconded. Motion carried.

## DISCIPLINARY HEARINGS – CEASE AND DESIST ORDERS

**CD24-265 – Doss Excavating, LLC – Unlicensed.** Violated §21-9-12a – Engaging in manufactured housing business activities in the State of West Virginia without a valid license.

No one appeared on behalf of Doss Excavating, LLC but a written response was submitted.

Mr. White presented evidence and recommended a Reprimand for the violation cited.

Mr. Brown made a motion to accept the staff's recommendation. Mr. Shaw seconded. Motion carried.

**CD24-266 – S and J Electric – Unlicensed.** Violated §21-9-12a – Engaging in manufactured housing business activities in the State of West Virginia without a valid license.

No one appeared on behalf of S and J Electric.

Mr. White presented evidence and recommended a **Reprimand** for the violation cited.

Mr. Brown made a motion to accept the staff's recommendation. Mr. Belasco seconded. Motion carried.

**CD24-267 – SCH Skyview MHC, LLC (St. Albans, WV).** Violated §21-9-12a – Engaging in manufactured housing business activities in the State of West Virginia without a valid license.

Melissa Melton appeared on behalf of SCH Skyview MHC, LLC (St. Albans, WV).

Mr. White presented evidence and recommended a **Reprimand** for the violation cited.

Mr. Solomon made a motion to accept the staff's recommendation. Mr. Shaw seconded. Motion carried. Mr. Brown recused himself.

**CD24-268 – SCH Skyview MHC, LLC (Beverly, WV).** Violated §21-9-12a – Engaging in manufactured housing business activities in the State of West Virginia without a valid license.

Melissa Melton appeared on behalf of SCH Skyview MHC, LLC (Beverly, WV).

Mr. White presented evidence and recommended a **Reprimand** for the violation cited.

Mr. Solomon made a motion to accept the staff's recommendation. Mr. Shaw seconded. Motion carried. Mr. Brown recused himself.

**CD24-269 – Legacy Housing Corporation.** Violated §21-9-12a – Engaging in manufactured housing business activities in the State of West Virginia without a valid license.

No one appeared on behalf of Legacy Housing Corporation (Beverly, WV).

Mr. White presented evidence and recommended a **Reprimand** for the violation cited.

Mr. Brown made a motion to accept the staff's recommendation. Mr. Solomon seconded. Motion carried.

**CD24-270 – Legacy Housing Corporation.** Violated §21-9-12a – Engaging in manufactured housing business activities in the State of West Virginia without a valid license.

No one appeared on behalf of Legacy Housing Corporation (St. Albans, WV).

Mr. White presented evidence and recommended a **Reprimand** for the violation cited.

Mr. Belasco made a motion to accept the staff's recommendation. Mr. Gunnell seconded. Motion carried.

## **LICENSE APPLICATIONS**

### **Manufacturer**

Legacy Housing Corporation  
P.O. Box 3910  
Eatonton, GA 31024

Physical Address: 184 Industrial Boulevard  
Eatonton, GA 31024

Mr. Brown made a motion to approve the manufacturer application. Mr. Belasco seconded. Motion carried.

### **Dealer**

CMH Homes, Inc. DBA Clayton Homes #162 (Final Approval)  
P.O. Box 4098  
Maryville, TN 37802

Physical Address: 1044 N. Andy Griffith Parkway  
Mt. Airy, NC 27030

Mr. Brown made a motion to approve the application. Mr. Belasco seconded. Motion carried with the Chair voting. Mr. Gunnell and Mr. Solomon recused themselves.

### **Contractors**

M & R Land Management, LLC (Final Approval)  
393 Toms Run Road  
Roanoke, WV 26447

Mr. Brown made a motion to approve the contractor applications. Mr. Belasco seconded. Motion carried.

## **RECOVERY FUND APPROVAL**

Ashley and Michael Morgan (04742)  
45 Aspen Lane  
Glenville, WV 26351

C & G Contracting, LLC (WV01279-Suspended)  
3350 Lick Fork Road  
Spencer, WV 25276

Mr. Brown made a motion to approve the Recovery Fund request. Mr. Belasco seconded. Motion carried.

## **STAFF REPORT**

- Advised the Board of Civil Action No. CC-40-2023-C-30 judgment obtained by the Attorney General's Office against Gary May, Veronica May, Joshua May and Wilbur Scott May
- Recovery Fund balance as of March 18, 2025 – \$1,890,046.10

## **NEXT MEETING**

Thursday, June 26, 2025 at 10:00 a.m. via teleconference

## **ADJOURNMENT**

Mr. Solomon made a motion to adjourn. Mr. Brown seconded. Motion carried. Meeting adjourned at 11:03 a.m.

Approved:



Mitchell E. Woodrum, Chair