

MINUTES

THE WEST VIRGINIA BOARD OF MANUFACTURED HOUSING CONSTRUCTION & SAFETY

March 26, 2026

The West Virginia Board of Manufactured Housing Construction & Safety met March 26, 2026, at 1900 Kanawha Boulevard East, State Capitol Complex - Building 3, Room 200 - Charleston, West Virginia at 10:00 a.m.

BOARD MEMBERS PRESENT

Commissioner Mitchell E. Woodrum, Chair
Thomas Belasco
Johnnie Brown
Richard K. Casto
George Gunnell
Gary Shaw
Steven Solomon

BOARD MEMBERS ABSENT

No one

OTHERS PRESENT

Brooke M. Farber, Deputy Commissioner
Brian White, Labor Programs Manager
Kimberly Legg, Board Secretary
Scott Elswick, Labor Inspector III
Davin Davis, Labor Inspector
Cole Allen, Labor Inspector

MEETING CALLED TO ORDER

A quorum being present, Mr. Woodrum called the meeting to order at 10:00 a.m.

APPROVAL OF AGENDA

Mr. Brown made a motion to approve the agenda. Mr. Belasco seconded. Motion carried.

APPROVAL OF MINUTES

Approval of the December 18, 2025, board meeting minutes.

Mr. Brown made a motion to approve the minutes. Mr. Casto seconded. Motion carried.

PUBLIC COMMENT

No one appeared for public comment.

DISCIPLINARY HEARINGS

The hearings are for licensees who failed to protest violations issued within ten (10) days from receipt of violation or protested violations and was denied, and the Board will hear evidence pertaining to fines and/or penalties on those violations.

26-DISC-001 – S & M Used Automobiles & Mobile Home Sales, Inc. DBA S & M Mobile Home Sales – WV00831. Violated §42-CSR-19-10A.2.1(a) and §42-CSR-19-14.1.15 – Failure to install a manufactured home in compliance with a state or federal standard; and §42-CSR-19-14.1.4 – Failure to establish and maintain records.

Phillip and Michele Christian appeared on behalf of S & M Mobile Home Sales.

Mr. White presented evidence and recommended a \$500.00 fine for failing to install a manufactured home in compliance with a state or federal standard and a \$600.00 fine for failing to establish and maintain records

Mr. Casto made a motion to reduce staff's recommendations of \$500.00 and \$600.00 to \$250.00 for each violation. Mr. Belasco seconded. Motion carried. Mr. Brown recused himself.

26-DISC-002 – CMH Manufacturing, Inc. DBA Clayton-Rockwell – WV00952. Violated §3280-808 – Wiring methods and materials

No one appeared on behalf of Clayton-Rockwell.

Mr. White presented evidence and recommended a \$500.00 fine for failing to properly protect wiring in a kitchen island cabinet.

Mr. Brown made a motion to reduce staff's recommendation of \$500.00 to \$250.00. Mr. Solomon seconded. Motion carried.

26-DISC-003 – CMH Homes, Inc. DBA Oakwood Homes #737 – WV00965. Violated §42-19-11.1 – Alterations and Repairs.

Randy Tibbitts appeared on behalf of Oakwood Homes #737.

Mr. White presented evidence and recommended a \$250.00 fine for altering a home without a DAPIA plan.

Mr. Brown made a motion to reduce the staff recommendation of \$250.00 to \$100.00. Mr. Solomon seconded. Motion carried. Mr. Gunnell recused himself.

26-DISC-004 – S & M Used Automobiles & Mobile Home Sales, Inc. DBA S & M Mobile Home Sales – WV00831. Violated §42-CSR-10A.2.1(a) and §42-CSR-19-14.1.15 – Failure to install a manufactured home in compliance with a state or federal standard; and §42-CSR-19-14.1.4 – Failure to establish and maintain records.

Philip and Michele Christian appeared on behalf of S & M Mobile Home Sales.

Mr. White presented evidence and recommended a \$500.00 fine for failing to install a manufactured home in compliance with a state or federal standard and a \$700.00 fine for failing to establish and maintain records.

Mr. Solomon made a motion to reduce staff's recommendations of \$500.00 and \$700.00 to \$250.00 for each violation. Mr. Belasco seconded. Motion carried.

26-DISC-005 – CMH Manufacturing, Inc. DBA Clayton-Maynardville – WV00115. Violated §42-CSR-19-14.1.17 – The shipment of a manufactured home to a dealer/distributor not properly licensed by this state.

No one appeared on behalf of Clayton-Maynardville.

Mr. White presented evidence and recommended a \$500.00 fine for shipping a home to an unlicensed dealer.

Mr. Solomon made a motion to accept staff's recommendation. Mr. Belasco seconded. Motion carried.

26-DISC-006 – CMH Manufacturing, Inc. DBA TRU-Riverbitch – WV01286. Violated §42-CSR-19-14.1.17 – The shipment of a manufactured home to a dealer/distributor not properly licensed by this state.

No one appeared on behalf of TRU-Riverbitch.

Mr. White presented evidence and recommended a \$5000.00 fine for shipping ten (10) homes to an unlicensed dealer.

Mr. Solomon made a motion to accept staff's recommendation. Mr. Brown seconded. Motion carried.

DISCIPLINARY HEARINGS – QUARTERLY REPORTS

1. Disciplinary Hearings – Quarterly Reports – 4th Quarter 2025

*** Correspondence from company attached

FTC – Failure to Comply

L – Late

26-DISC-QTR001	WV Home Sales, Inc.	WV01029	FTC	\$100
26-DISC-QTR002	Express Homes, Inc. DBA Express Modular	WV01124	FTC	\$50
26-DISC-QTR003	BoaVida Homes, LLC	WV01387	FTC	\$50
26-DISC-QTR004	Cavco Manufacturing, LLC	WV01142	FTC	\$50
26-DISC-QTR005	Cavco Manufacturing, LLC	WV01401	FTC	\$50
26-DISC-QTR006	Champion Home Builders, Inc.	WV01154	L	\$25

Mr. Brown made a motion to approve the 4th Quarter 2025 staff recommendations for licensees: \$50.00 for 0-10 previous violations of failing to submit the report; \$100.00 for 11-30; \$250.00 for 31+ violations; and \$25.00 for filing the report late. Mr. Belasco seconded. Motion carried.

DISCIPLINARY HEARINGS – CEASE AND DESIST ORDERS

CD26-279 – Specialville Estates MHC, LLC – Unlicensed. Violated §21-9-12a – Engaging in manufactured housing business activities in the State of West Virginia without a valid license.

No one appeared on behalf of Specialville Estates MHC, LLC but a late written response was submitted.

Mr. White presented evidence and recommended a \$1,100.00 Fine (\$100 per floor) for the violation cited.

Mr. Brown made a motion to accept the staff's recommendation. Mr. Solomon seconded. Motion carried.

CD26-280 – JWMHS, LLC – Unlicensed. Violated §21-9-12a – Engaging in manufactured housing business activities in the State of West Virginia without a valid license.

No one appeared on behalf of JWMHS, LLC.

Mr. White presented evidence and recommended a Reprimand for the violation cited.

Mr. Brown made a motion to accept staff's recommendation. Mr. Belasco seconded. Motion carried.

LICENSE APPLICATIONS

Dealers

Variety Mobile Home Service, Inc. – Final Approval
15696 Porterfield Highway
Abingdon, VA 24210

Cedar Knoll Homes, LLC – Final Approval
228 Cedar Knoll Drive
Ronceverte, WV 24970

Appalachian Dream Homes, Inc.
6450 Caney Creek Road
Pikeville, KY 41501

Mr. Brown made a motion to approve the dealer applications. Mr. Shaw seconded. Motion carried.

Manufacturers

Champion Home Builders, Inc. 755 West Big Beaver Road, Suite 1000 Troy, MI 48084	Physical Address: 200 Venture Lane, Benton, KY 42025
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Hamilton Home Builders, LLC – Business Registration Number Pending 755 West Big Beaver Road, Suite 1000 Troy, MI 48084	Physical Address: 155 County Road 351 Lynn, AL 35575
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Mr. Brown made a motion to approve the manufacturer applications, with Hamilton Home Builders, LLC being held until issuance of their Business Registration Certificate by the WV State Tax Department. Mr. Casto seconded. Motion carried.

Contractors

Mark Codling DBA Mark Codling Construction – Final Approval
1935 West Union Road
Clendenin, WV 25045

JSC Contracting and Excavation, LLC DBA JSC Land Services – Final Approval
785 Left Rush Run Road
Orma, WV 25268

James Canterbury – Final Approval
417 Upper River Road
Danville, WV 25053

Clark General Contracting, Inc. – Final Approval
7 Flat Top Lake Road
Ghent, WV 25843

Kees HVAC & Electrical Services, LLC – Final Approval
4243 Tabler Station Road
Inwood, WV 25428

Spruce Creek Enterprises, LLC – Final Approval
23 Cambridge Drive
Clarksburg, WV 26301

Redwood Construction, LLC – Final Approval
3928 Georgetown Road
Horner, WV 26372

Mr. Brown made a motion to approve the contractor applications. Mr. Solomon seconded. Motion carried.

STAFF REPORT

- Recovery Fund balance as of March 16, 2026 - \$1,966,827.93.

NEXT MEETING

Wednesday, June 24, 2026 at 10:00 a.m.

ADJOURNMENT

Mr. Solomon made a motion to adjourn. Mr. Gunnell seconded. Motion carried. Meeting adjourned at 11:23 a.m.

Approved:



Mitchell E. Woodrum, Chair